

We have a fantastic opportunity to get involved in a vibrant and expanding national organisation working to make Aotearoa a safer place for rainbow young people.

InsideOUT Kōaro currently has one Executive Advisor (Tangata Whenua) role available on the Board of Trustees. This means the opening will be given to Māori or held open until a suitable Māori applicant applies, as part of our commitment to Te Tiriti o Waitangi and ensuring tangata whenua are represented in our governance. Applicants can be from anywhere in the country.

Read the information below to see if it's right for you!

### **About InsideOUT Kōaro**

InsideOUT is a national organisation with the vision for all rainbow young people in Aotearoa New Zealand to have a sense of safety and belonging in their schools and communities.

Our mission is to:

- work with youth, whānau, schools, community groups, youth services, government agencies, and other relevant organisations to provide safer schools and communities for rainbow young people; and
- foster the building and provision of resources, education, information, hui, and relevant tools which work to improve the health, wellbeing, and safety of rainbow young people.

### **About the Board**

InsideOUT Kōaro operates within a 'for youth, by youth' framework, and as such is composed of Youth Trustees filling the majority of the Board positions, with four Executive Advisors. Our Chairperson, Secretaries, and Treasurer are all youth members. You can learn about who is currently on our governance board at [insideout.org.nz/our-team/](https://insideout.org.nz/our-team/).

The Board of Trustees of InsideOUT Kōaro takes care of the big picture planning – overseeing our vision, setting our strategy, making governance-based decisions, receiving reports on projects, contributing to financial planning, making decisions around employment, and more.

### **About the Role (Executive Advisor)**

The general role of a Board member is to support the following processes:

- set and maintain vision, mission and values, and develop strategy.
- establish and monitor relevant policies and procedures.
- ensure moral and legal compliance and accountability with relevant organisations.
- maintain proper fiscal oversight.
- select, manage, and support staff in their roles, and evaluate performance.
- maintain effective board performance through member conduct and utilising development opportunities.

- promote InsideOUT as ambassadors and work to protect the reputation of the charity.

Our Executive Advisors would:

- provide guidance and knowledge to the Youth Trustees and the Managing Director.
- act as tuākana to the Youth Trustees and provide the skill sets and experience that someone age 27 or under may not have yet.
- have an understanding of the experiences of rainbow young people in Aotearoa.
- often have previous experience governing organisations, and may (though are not required to) bring skills like human resources, legal training, financial experience, and other governance experience to the Board table.
- foster the youth-focused kaupapa of InsideOUT Kōaro by prioritising youth voices and decision-making.

Board roles are voluntary and generally entail 10-15 hours of contribution per month including:

- attending monthly Board meetings at a set time regularly (usually Tuesday evenings).
- attending occasional additional meetings throughout the year as needed (e.g. strategic planning days, training, etc.).
- allowance for meeting one-on-one or in sub-committees with Board members or staff as needed.
- approximately one hours worth of responding to Board business via email weekly.

Note: While our office is based in Wellington, applicants don't need to be Wellington-based as meeting attendance via Zoom is possible.

If you're interested in applying, then the process is to send in a CV and cover letter/expression of interest to [board@insideout.org.nz](mailto:board@insideout.org.nz) letting us know why you want to be involved and what you would bring to the Board.