



## InsideOUT's Vision and Mission

**Our Vision:**

All rainbow young people in Aotearoa New Zealand have a sense of belonging and safety in their schools and communities.

**Our Mission:**

To work with youth, whānau, schools, community groups, youth services, government agencies and other relevant organisations to provide safer schools and communities for rainbow young people.

To foster the building and provision of resources, education, information, hui and relevant tools which work to improve the health, wellbeing and safety of rainbow young people.

<b>Position</b>	<b>Pacific Rainbow Competency Services Coordinator</b>
<b>Reports to</b>	Managing Director, InsideOUT Board
<b>Location</b>	Flexible
<b>Job Objective</b>	As InsideOUT's Pacific Rainbow Competency Services Coordinator you will have responsibility for developing, booking and delivering training to Pasifika organisations in the Mental Health and Addictions sector.

## Essential Job Results

### **Mental Health and Addictions Workforce Training Development**

- Develop a 5hr and 2hr version of a Pacific rainbow competency training for Pasifika organisations working in the Mental Health and Addictions space
- Consult with other Pasifika rainbow organisations and individuals to feed into the development and review material
- Lead communication and bookings for training with Pasifika Mental Health & Addictions organisations
- Co-deliver training to Pasifika Mental Health & Addictions organisations nationally
- Support the collection of evaluation forms and information required for funding reportbacks relevant to the training

### **Reporting**

- Support other staff with reporting on the training delivered
- Communicate details of all coordination to the Managing Director
- Keep a running timesheet of hours and make this available to the Managing Director

### **Availability**

- Due to the part time nature of the role, it will not be possible for the employee to always be available during standard working hours. It is expected that any message sent to the contractor (including phone messages, text messages and emails) will be responded to within a week.
- An exception to the above may occur immediately prior to key milestones, where additional communication will be required. This will be discussed by the contractor and relevant parties on a case-by-case basis.